

The Town of Fenton Town Board held its regular Work Session on Wednesday, February 22nd, 2017, at 6:00 PM, at the Fenton Town Hall, 44 Park Street, Port Crane, New York.

<b>PRESENT:</b> Town Board Members	Gary Holcomb, Deputy Supervisor Michael Husar, Councilman Thomas Moss, Councilman Richard Pray, Councilman Randy Ritter Melodie Bowersox Susan Crosier
Highway Superintendent	
Town Clerk	
Administrative Asst./Bookkeeper	
<b>ABSENT:</b> Town Board Member	David Hamlin, Supervisor
Town Attorney	Albert Millus, Jr.

**OTHERS PRESENT:** Deputy County Executive Kevin McManus, Broome County Majority Leader and Legislator for District 1 Steve Flagg, seven members of the General Public

**Presentation of the State of County Address** – Deputy County Executive Kevin McManus presented an overview of the State of the County. There were four areas of concerns that Kevin addressed:

- Fiscal Situation – The County’s financial situation needs serious consideration. The County is trying to build the County’s Fund Balance with managerial measures through a freeze on hiring, consolidating positions, asking people to “think outside the box”, and new purchasing procedures. Kevin commented on various areas of the County’s Budget and the shortfalls that occurred this past year, including the Sales Tax, and how they need to be looked at for the upcoming year.
- Opioid Epidemic – The District Attorney has confirmed 76 drug overdoses in our County in 2016. Actions that have been taken to address the epidemic include: the County Executive Jason Garner issued a State of Public Health Emergency regarding the opioid crisis, the Public Health Commissioner was made leader of the local Drug Task Force, other individuals were added to the local Drug Task Force, tracking Narcan use, and electronic monitoring is being looked into for use with non-violent felons.
- Greater Binghamton Airport (GBA) – GBA is not where we want it to be or where it use to be. What is happening at GBA is more industry related than personnel related. Jets are being used that have a capacity of 50 seats and in the past they had 37 seats. Filling seats was an issue in the past so filling more seats is going to be an issue as well. The County is meeting with a Consultant, partnering with the Chamber and local businesses to gather data (such as where people are flying to, new routes, etc.) to put businesses together to close deals, talking to SUNY Broome about creating an Aircraft Maintenance Associates Degree Program, and possibly marketing the 300 acre industrial park that is near GBA.
- Jobs – 1500 jobs in our Region are unfilled due to the lack of proper training or the people who are looking for jobs lack the proper training. There is a “one-stop-shop” at

BCC for business and economic development, the County Executive is meeting each week with local businesses for feedback and basic outreach, a new user-friendly website is being looked into, and a “one-stop-shop” for Veterans in downtown Binghamton are all efforts the County is putting forth to address the employment situation in the County.

Kevin concluded by saying that it has been great working with Department heads and the Legislature who have extended their hands in friendship and partnership and have said, “Let’s work together.” At the end of four years, he is hoping to report results and more details. This is an outreach to say we are partners in this and if a need arises, please feel free to call. At this point, Kevin opened the floor for questions and comments which he and Broome County Majority Leader and Legislator for District 1 Steve Flagg addressed.

### **Review Abstract #2, 2017**

- General Fund: Northgate Vacuum - Voucher #77 - 3327555/Vacuum Repair & Bags - \$99.97 – Mr. Pray asked Bookkeeper Sue Crosier if the vacuum repair was due to the vacuuming of the rocks in the hallway (when the roof repairs were done). Sue said it was hard to know but she said that the vacuum is used on a daily basis and that service on it seems to be needed annually.
- General Fund: Overhead Door Company - Voucher #82 - 0003M/Torsion Spring Replacement - HWY - \$640.50 – A spring broke on the old highway building door and needed to be replaced.
- Highway Fund: Cargrill Incorporated - Voucher #49 - Road Salt - \$4,870.62/\$1,628.05/\$4,911.20/\$4,955.64/\$4,878.35 - FYI – Mr. Holcomb stated that the Town has taken all of the salt that is required for 2016 and it is stored in the Highway barn.
- Hillcrest Water District: TI Sales - Voucher #25 - INV0074752/Meter for Abby - Service Rd. - \$2,036.19 – Mr. Husar asked if the meter was the Town’s expense. Sue said it is not the Town’s expense; it will be billed to Abby.
- Port Crane Fire District – Mr. Holcomb noted that the Port Crane Fire Company and the Chenango Forks Fire Company are both being paid out of this Abstract. Mr. Hamlin had originally asked Sue to hold out all of the Fire Companies from the Abstract but today Mr. Holcomb told Sue that was not necessary, as Port Crane and Chenango Forks should not have their monies held back because of the issue with Hillcrest.
- After a review of the Abstract, **Mr. Pray moved to approve payment of the bills for Abstract #2, 2017**, seconded by Mr. Husar. **Motion carried.**

**VOTE:** Ayes 4 Holcomb, Husar, Moss, Pray  
Nays 0  
Absent 1 Hamlin

**SAM Grant** – Several documents have been received that the Town needs to fill out for the SAM Grant. Assistant Bookkeeper Mike Giovinazzo is working on completing the documents and needs additional information from Mr. Moss in regard to the Library bids.

**Library** – Building Inspector Matt Banks informed Mr. Moss that the building permit for the work on the Library is in the hands of Peranich and Shelp Contractors who will be doing the work. The unsuccessful bidder was notified. Matt will be overseeing the project. They anticipate starting the project within the week or week and a half; once they start, it should not

take more than five days to complete. A dumpster was brought over so Librarian Korin Spencer could get rid of everything that she wanted to in the basement.

**Admin RFP** – One proposal for the Admin RFP (Request for Proposal) was received from THOMA. Because only one proposal was received, we will have to notify our grant contact to see who the proposal needs to be forwarded to. THOMA's bid came in at \$87,000.00.

**CDBG Officers** – The Town will have to appoint officers for the CDBG. The officers have to be employees, not a contractor, of the Municipality.

- Section 3 Coordinator – coordinates the use of low income people to work on the projects
- Grievance Procedure-Section 504 Coordinator – another Town used their Supervisor for this position
- Fair Housing Officer – another Town used their Supervisor for this position
- Environmental Certifying Officer – signs off on the SEQR reports

**Well #3 Bid Status** – The bid for Well #3 was received from Moody. John Mastronardi of Griffiths Engineering went back and forth with Moody a few times on the horsepower of the motor but decided to stay with 100 horsepower. John is going to issue the letter of recommendation back to the Town to say to award the bid to Moody. The refurbishment of the well will not begin until the snowfall is done, possibly in April or May.

**Resolution #2017-02 Authorizing Melodie Bowersox to Attend the Town Clerks Conference – Mr. Husar made the following motion:  
Authorization for Melodie Bowersox to attend the Town Clerks Conference in Rochester, NY.**

Seconded by Mr. Moss. **Motion carried.**

**ROLL CALL VOTE:**

Councilman Mr. Holcomb aye  
Councilman Mr. Husar aye  
Councilman Mr. Moss aye  
Councilman Mr. Pray aye  
Supervisor Mr. Hamlin absent

**Farm Brewery** – NYS DEC is now requiring that the Farm Brewery provide a full SWPPP (Stormwater Pollution Prevention Plan) and potentially an archaeological study because the location is along the river. NYS DEC looks at the project as a commercial enterprise. This will delay the project. Charles Praefke has filled out another FOIL request, asking for more permits that are related to the project.

**Special Work Session** – On Thursday, February 23rd, 2017, at 5:30 PM, there will be a Special Work Session to discuss the Hillcrest Fire Company situation and the DLA Project.

**Court Clerk Applications** – Six Court Clerk applications have been received as of today. All applications are due Friday, February 24th, 2017. Mr. Husar has not received clarification from Mr. Hamlin as to whether Mr. Holcomb and Mr. Husar are still on the Personnel Committee. Judge Ambrose Madden would like temporary help until a Court Clerk has been hired. He talked to Maureen Roberts, whose last day as Court Clerk was today, about

providing temporary help and she expressed a willingness to do that as her time allows. Mr. Husar suggested that she work on Saturdays and teach Ambrose some of the Court Clerk operations. The Town Board agreed to have Maureen work on Saturdays at the pay rate she was receiving. Mr. Husar will email Ambrose and Maureen.

**New Highway Time Clock** – Mr. Holcomb and Highway Superintendent Randy Ritter are working on a new time clock system from ICON for the Highway Department. Potentially it will be a biometric time clock. Currently there is a real issue with getting the accuracy of time sheets. Mr. Pray suggested having a demo on the system prior to purchase, as he has found that fingerprint time clocks have not been very reliable.

**LED Lights** – Tom Connors is going to come into the Town tomorrow to look at converting the Town Hall lights to LED lights. He will provide a new proposal to the Town for the conversion. Mr. Moss will be meeting with Tom and will ask him to look into any NYSEG rebates that might be available.

**Gerry Sabato/Boiler** – Mr. Moss asked if anyone on the Board had a problem with giving Gerry Sabato access to the Town Hall for emergencies that might come up with the boiler. The Town Board was in favor of providing Gerry with a Town Hall key and access code (for him and not any of his employees). Arrangements will need to be made with Sentry Alarm to contact Gerry's answering service if there is a problem with the boiler.

**Griffiths Engineering** – Mr. Husar inquired as to the status of the Town's contract with Griffiths Engineering. We have been paying them on a quarterly basis, not a monthly basis. There was a brief discussion about how to pay Griffiths Engineering and agreed that a decision needs to be made about the contract with them.

**Regular Town Board Meeting** – The regular Town Board Meeting that was scheduled for Wednesday, March 1st, 2017, has been changed to Thursday, March 2nd, 2017, at 7 PM.

**At 7:46 PM, Mr. Holcomb adjourned the meeting.**

Melodie A. Bowersox, Town Clerk