

The Town of Fenton Town Board held its regular meeting on Wednesday, June 1, 2016, at 7:00 pm, at the Fenton Town Hall, 44 Park Street, Port Crane, New York.

PRESENT: Town Board Members David Hamlin, Supervisor
Gary Holcomb, Deputy Supervisor
Michael Husar, Councilman
Richard Pray, Councilman
Highway Superintendent Frank Root, Jr.
Town Attorney Albert Millus, Jr. (arrived at 7:23 pm)
Town Engineer Richard Bassler, P.E.
Town Clerk Melodie Bowersox

OTHERS PRESENT: Sue Crosier, Administrative Assistant; John Broughton, Town Constable and Zoning Enforcement Officer; John Eldred, Planning Board Chairman; Ambrose Madden, Town Justice; Thomas, Susan and Mackenzie Moss; nine Residents.

John Broughton led in the Pledge of Allegiance.

Mr. Hamlin asked for a Moment of Silence in remembrance of former ZBA Board Member Joe Gagnon who passed away on May 30th.

Mr. Pray made a motion to nominate Tom Moss to replace Jeff Kraham on the Town Board, seconded by Mr. Holcomb. **Motion carried.**

VOTE: Ayes 4 Hamlin, Holcomb, Husar, Pray
Nays 0

Mr. Moss was sworn in by Town Justice Ambrose Madden while the new Councilman's wife Susan and daughter Mackenzie looked on.

RESIDENTS' TIME (7:07 pm)

Lanny Fromm – Lanny Fromm asked where Atty. Millus was. Mr. Hamlin replied that he will be arriving shortly.

Lynn Kelly – Lynn Kelly reported there was a shed in disrepair and a lot of debris located at 718 NYS Rte 369. John Broughton said he has been made aware and will look into it.

Residents' Time closed at 7:08 pm

TOTAL BILLS – ABSTRACT 5, 2016 approved during the May 25th, 2016 meeting:

FUND	VOUCHER #s	AMOUNT
General & Fire	233 – 283	\$31,566.36
Highway	177 – 205	\$29,210.45
Hillcrest Water	77 – 93	\$19,765.75

Hillcrest Sewer	18 – 23	\$4,425.31
Porter Hollow Sewer	6	\$35.88
Port Crane Light District	7 – 8	\$985.40
Hillcrest Light District	6 – 8	\$2,204.52
Capital Projects	2 – 3	\$20,464.51
Trust & Agency	6	\$4,026.82

SUPERVISOR'S REPORT

- There were four individuals interviewed from the Hillcrest area for the Board seat to replace Jeff Kraham, who was with the Town for a long time and is dearly missed. Mr. Moss has been extremely active in Hillcrest and the Town of Fenton for a number of years and is the individual the Board selected. Mr. Moss will be running for his seat again this Fall, as well as Mr. Hamlin, Mr. Pray and Mr. Holcomb. Mr. Moss will be running to fill a two year term that is left on Jeff Kraham's seat.
- A thank you note was received from Diane Husar for the donation the Town gave to the Disabled American Veterans in memory of her father Edward Slavetsky, Sr.
- A thank you note was received from the Disabled American Veterans for the donation received in memory of Edward Slavetsky, Sr.
- The Town will be losing Town Engineer Dick Bassler in July. The Town has been spoiled for decades with the service received by former Town Engineer Don Brown and now Dick, and is now in the process of researching several Engineering firms. Dick has done a phenomenal job for the Town, in the office two days a week assisting Residents and Department Heads and attending all meetings. He has been extremely conscientious and will be missed.

TOWN ATTORNEY'S REPORT

- May activity included finalizing the four Local Laws, drafting the changes of the Town roof contract and researching the Performance Bond.

TOWN CLERK'S REPORT

- Monthly Report was read by Melodie Bowersox.
- Total Local Shares for May 2016 were \$1,971.05.

TOWN ENGINEER'S REPORT

- Report was read by Dick Bassler.

COMMITTEE REPORTS

Building and Grounds – Mr. Hamlin said everyone has been pitching in with Buildings and Grounds, which will now be taken over by Mr. Moss. Mr. Hamlin reported the windows for the Crime Lab are now delivered and ready to be installed. The roof project will begin shortly which will encompass over the Crime Lab, the gymnasium and parts of the main Town Hall. Mr. Husar said he has a call into Jim Broughton regarding the status of the boiler downstairs shutting off when there is a power failure.

Water and Sewer – Report was read by Mr. Pray.

Highway and Solid Waste – Mr. Holcomb reported the Highway Department is going to be down a couple of people. Rick Spaziano is currently out and Deputy Highway Superintendent Randy Ritter is scheduled for surgery June 23rd. Jon Ganoung most likely will step in as the temporary Deputy Highway Superintendent to back up Frank Root in Randy's absence. Frank reported they have been concentrating on the Depot Hill Road Pipe Project, which as of today is pretty much finished. ZMK Construction, Inc. will be returning to hydro seed. The department spent a lot of time transporting materials and hauling blacktop for the project. Additional activities for the month of May included patching potholes and picking up solid waste. Grater patching is scheduled to begin as early as next week. A yield sign has been changed to a stop sign at the intersection of Steed and Richards Roads and there is paperwork that needs to be done for that change.

Community/Public Safety – Reports from the Dog Control Officer, Building Inspector, Justice Office and Zoning Enforcement Officer were forwarded to the Board prior to tonight's meeting and read by Mr. Husar. In addition to the grass violations noted in the Zoning Enforcement Report, John Broughton noted he is getting repeated calls regarding the high grass at 30 Fenton Avenue and 1350 Chenango Street, both of which are in foreclosure. John asked Atty. Millus whether those properties could be cut. Atty. Millus will check the foreclosure status and get back to John.

Conservation Advisory Committee – There was no Conservation Advisory Committee report.

Mr. Husar made a motion to approve all committee reports as submitted, seconded by Mr. Holcomb. **Motion carried.**

VOTE: Ayes 5 Hamlin, Holcomb, Husar, Moss, Pray
Nays 0

MINUTES

Mr. Pray made a motion to approve the minutes from the April 27th, 2016 Work Session and the May 11th, 2016 Town Board Meeting, seconded by Mr. Holcomb. **Motion carried.**

VOTE: Ayes 5 Hamlin, Holcomb, Husar, Moss, Pray
Nays 0

OLD BUSINESS

- **1001 Chenango Street** – Atty. Millus said the parties involved have become unresponsive and it is getting to the point that a letter needs to be sent stating that unless meaningful communication is received then the building will be torn down. **Mr. Husar made a motion to have Atty. Millus send a letter stating that unless the Town receives meaningful communication in the next 30 days, the Town will be demolishing the building and adding the demolition costs to the owners' County tax bill,** seconded by Mr. Holcomb. **Motion carried.**
VOTE: Ayes 5 Hamlin, Holcomb, Husar, Moss, Pray
Nays 0
- **Case Management Program for Workers Comp with UHS** – Mr. Holcomb has set up a meeting with the Case Management Group for Worker's Comp with UHS on Tuesday, June 14th at 1 pm. Mr. Hamlin said the Town has had some serious problems with the program and it is time to address them. The Board is not happy with the results of the program and it is the same amount of work for Sue Crosier as it was prior to us having this group that is paid \$3,000 annually. Scheduled to be represented at the meeting are the Worker's Comp Alliance Insurance Company and UHS, along with Sue, Mr. Holcomb and Mr. Hamlin.
- **Playground Mulch** – The Hillcrest Civic Association donated some playground mulch they had left over to the Town playground. The Highway Department will take care of spreading it in some of the thinner spots that need it. Mr. Moss will forward a copy of the invoice in case the Town needs to order more and wants to use the same vendor.
- **Hillcrest Civic Association** – Saturday, June 4th is the Annual Booster Day in Hillcrest. Activities will include a parade and 5K Run. Mr. Hamlin said the new Civic Board is doing a phenomenal job bringing the organization back.
- **Historical Advisory Committee** – Mr. Holcomb recommended the Board formalize the Historical Advisory Committee and its Charter Members. The Committee is all volunteer with no stipend. Formalizing the Committee would allow revenue and expenditures to go through the General Fund and keep them from becoming a Non-Profit group. They have plans to develop a historical calendar and revamp the *History of the Town of Fenton* book which is currently being sold. **Mr. Holcomb made a motion to approve the Historical Advisory Committee, which includes Linda Brooks, Patricia Chubbuck, Faye Johnson, Cheryl Mammano, Ruth McMullen, Maureen Roberts, Dick White and Paul Youngs,** seconded by Mr. Husar. **Motion carried.**
VOTE: Ayes 5 Hamlin, Holcomb, Husar, Moss, Pray
Nays 0
- **First Ward Action Council** – Mr. Husar received a call back yesterday from a newer member of the First Ward Action Council. Mr. Husar was asked to e-mail fwac@stny.rr.com and someone would get back to him and explain their programs, which include roof and remodeling programs.

NEW BUSINESS

- **Highway Garage Lighting** – Mr. Holcomb said there are currently two quotes for putting LED lighting in the main Highway Garage. Mr. Holcomb suggested a third quote be obtained and that all information will be in place for a decision to be made at the next Work Session.

- **Chenango Valley – Chenango Forks School Tax Collection** – Mr. Hamlin said that Chenango Valley and Chenango Forks School taxes will now be able to be paid in the Fenton Town Hall starting this September. School taxes were previously collected in the Town of Dickinson, but the Town of Dickinson is not set up for the large volume of the two School Districts. Melodie Bowersox has agreed to collect the taxes and will be paid by the County to do so. The Town of Fenton lobby is much larger than the Town of Dickinson's space, so things will flow much better.
- **Copier Quotes** – We received three copier quotes which were distributed to the Board. Canon appears to be the best option. **Mr. Husar made a motion to accept the Canon Copier quote**, seconded by Mr. Pray. **Motion carried.**
VOTE: Ayes 5 Hamlin, Holcomb, Husar, Moss, Pray
Nays 0
- **Engineering Department** – Mr. Hamlin stressed that the Board needs to decide how they will be approaching the selection of the new Town Engineer. Mr. Hamlin suggested a Special Meeting be scheduled so interviews can be set up with potential candidates for the position. The Board was able to coordinate schedules to hold the Special Meeting on Thursday, June 23rd, with interviews beginning at 12:30 and scheduled an hour apart for the firms Delta, Keystone, Shumaker and Urda.
- **Hillcrest Booster Day Parade** – Mr. Moss said the organizers of the Booster Day Parade would like to put something on the Community sign regarding road closures. Mr. Moss suggested posting something that would suggest congestion between the Port Dickinson line and Nowlan Road. The Board was agreeable. Mr. Moss said the parade is expected to last about half an hour and the Hillcrest Fire Department has agreed to assist with traffic.
- **New Appointment of the Planning Board** – Mr. Hamlin said there is a new appointee for the Planning Board. Jason Aurelio, a resident of Fenton Avenue and a member of the Chenango Valley School Board, was one of the interviewees for the Town Board seat. **Mr. Pray made a motion to approve Jason Aurelio to the Planning Board**, seconded by Mr. Holcomb. **Motion carried.**
VOTE: Ayes 5 Hamlin, Holcomb, Husar, Moss, Pray
Nays 0
- **Memorial Day Flags** – Frank Root reported the Memorial Day flags were erected in Port Crane and Hillcrest.
- **Memorial Dinners in the Town Hall Facility** – Mr. Holcomb said there was a past occasion when the Town Hall facility was booked for a Memorial Dinner for a Town of Fenton Resident and the fee was waived. **Mr. Holcomb made a motion to forego a fee to book the Town Hall facility for Memorial Services for Town of Fenton Residents**, seconded by Mr. Husar. **Motion carried.**
VOTE: Ayes 5 Hamlin, Holcomb, Husar, Moss, Pray
Nays 0
- **Thank you from Mr. Moss** – Mr. Moss thanked the Board for their consideration of his appointment. He is looking forward to working hard with the Board.

At 8:12 pm, **Mr. Husar made a motion to adjourn the meeting**, seconded by Mr. Pray. **Motion carried.**

Melodie A. Bowersox, Town Clerk/sf