

The Town of Fenton Town Board held its regular meeting on Wednesday, March 2, 2016, at 7:00 pm, at the Fenton Town Hall, 44 Park Street, Port Crane, New York.

**PRESENT:** Town Board Members      David Hamlin, Supervisor  
   Gary Holcomb, Deputy Supervisor  
   Michael Husar, Councilman  
   Richard Pray, Councilman  
   Albert Millus, Jr.  
   Frank Root  
   Melodie Bowersox  
**ABSENT:** Town Board Member      Jeff Kraham, Councilman  
   Town Engineer     Richard Bassler, P.E.

There were three Residents present at this evening's meeting, including Conservation Advisory Committee Chair André LaClair and Planning Board Chair John Eldred.

André LaClair led in the Pledge of Allegiance.

**RESIDENTS' TIME**

There were no comments during Residents' Time.

**Residents' Time closed at 7:03 pm**

**TOTAL BILLS – ABSTRACT 2, 2016** approved during the February 24<sup>th</sup>, 2016 meeting:

<b>FUND</b>	<b>VOUCHER #s</b>	<b>AMOUNT</b>
General & Fire	52 – 115	\$394,702.26
Highway	41 – 83	\$36,107.45
Hillcrest Water	21 – 38	\$9,290.66
Hillcrest Sewer	2 – 4	\$50,033.16
Porter Hollow Sewer	1	\$66.63
Port Crane Light District	1 – 2	\$1,053.06
Hillcrest Light District	1 – 2	\$2,353.82
Capital Projects	0	\$0.00
Trust & Agency	2 – 3	\$3,947.46

### **SUPERVISOR'S REPORT**

- There will be a Mass on Saturday, March 5<sup>th</sup>, 2016, at 11:30 am, at St. Mary's Church, with the St. Patrick's Day Parade beginning at 1:30 pm.
- The Town is expecting an adjustment from Time Warner Cable in the amount of \$10,288.37.
- A sales tax adjustment was received from the County Budget Office in the amount of \$5,061.92.
- Cindy O'Brien was appointed as Broome County Legislator for District 10 to fill the remainder of the term for Jerry Marinich. The District includes all of the Town of Chenango and the Hillcrest area. Cindy will be sending out an introduction mailer to the Residents and will be attending the May Town Board meeting. One item to be discussed will be the Depot.

### **TOWN ATTORNEY'S REPORT**

- One Hartley Road – An arrest warrant was issued for the Resident after he was a no-show for three court appearances. \$300 in fines has been paid and Zoning Enforcement Officer John Broughton will continue to monitor the situation.
- 1001 Chenango Street – Atty. Millis said the door was wide open on the property when he walked by and the door latch was broken. Mr. Hamlin said Water Department employees went through the building and found it vacant. The door was then screwed shut. The bank continues to pay the taxes on the property.
- Water Meter Bond Resolution – The notice was published and the Resolution will be effective March 7<sup>th</sup>.
- Broome Volunteer Emergency Squad – The Resolution was adopted by the Board and forwarded to their Attorney.
- 5992 NYS Rte. 79 – Resident Ryan Findore originally requested until the end of the year to remove the collapsed barn. A compromise was made at the hearing and substantial progress needs to be made by July 1<sup>st</sup>. Court has been rescheduled for July 28<sup>th</sup> in the event that acceptable progress has not been made.
- Depot Easement – Atty. Millus received a call from the Chenango Valley School District Attorney challenging the Depot easement. The School District claims there is a document that refers to a Depot easement, but it is reserved over a piece of property that the District does not own. Atty. Millus provided the zoning change and the weight limit change for her reference.
- Fee Amendments Local Law – This is in progress.
- Junkyard Elimination Local Law – This is in progress.
- Roof Spec Bids – This is in progress. There is Board discussion as to whether the specifications should be more generic. Rick Armstrong, Assistant Town Engineer, has offered to attend the next Work Session to clarify the thought process around the current specs.
- Kark RV Park – After much discussion, the Planning Board will be recommending the Resident appear before the ZBA for an interpretation of outdoor recreational use before the Planning Board will act on it to make sure it is an allowed use. Atty. Millus recommended the Town Board consider defining outdoor recreational use. Atty. Millus noted the CAC has given the Board a recommendation outlining outdoor recreational use which should be reviewed.

### **TOWN CLERK'S REPORT**

- Monthly Report was read by Melodie Bowersox.
- Total Local Shares for February 2016 were \$1,410.00.

### **TOWN ENGINEER'S REPORT**

- There was no Town Engineer's Report.

### **COMMITTEE REPORTS**

**Building and Grounds** – Mr. Hamlin reported Town Board Councilman Jeff Kraham is on oxygen which is giving him some relief. His spirits are up and he is fighting very hard. A new ceiling-hung furnace in the Kitchen area is being replaced at a cost of under \$900. The old furnace was extremely noisy. Mr. Holcomb will be looking into a possible issue with the Guest Wi-Fi for the building.

**Water and Sewer** – Report was read by Mr. Pray.

**Highway and Solid Waste** – Mr. Holcomb announced the Spring Clean-Up dates. Wood Day at the Landfill will be Saturday, April 30<sup>th</sup> and general debris drop-off will be Friday and Saturday May 6<sup>th</sup>-7<sup>th</sup>. Law enforcement will be notified of the dates, times and locations of the general debris event. Frank Root reported February activities included numerous ice situations but no major snow. Other activities included mixing sand and salt, repairs and servicing as needed, some painting and brush cutting along the roadside as weather permits. The new pick-up has been ordered and will be delivered in 6 to 8 weeks. Greg Starley is in the process of installing security cameras in various locations around the Highway Garage.

**Community/Public Safety** – Reports from the Dog Control Officer, Building Inspector, Justice Office and Zoning Enforcement Officer were forwarded to the Board prior to tonight's meeting and read by Mr. Husar.

**Conservation Advisory Committee** – Report was read by André LaClair. Noted in the report was André's resignation as CAC Chair effective July 1<sup>st</sup>.

**Mr. Pray made a motion to approve all committee reports as submitted**, seconded by Mr. Husar. **Motion carried.**

**VOTE:** Ayes 4 Hamlin, Holcomb, Husar, Pray  
Nays 0  
Absent 1 Kraham

### **MINUTES**

**Mr. Pray made a motion to approve the minutes from the January 27<sup>th</sup>, 2016 Work Session and the February 3<sup>rd</sup>, 2016 Town Board Meeting**, seconded by Mr. Holcomb. **Motion carried.**

**VOTE:** Ayes 4 Hamlin, Holcomb, Husar, Pray  
Nays 0

Absent 1 Kraham

### **OLD BUSINESS**

- **Community Block Grant** – The declination letter was received for the 2015 grant. A conference call has been requested to discuss the strong and weak points of the declined application. The submission of a revised grant for 2016 is being encouraged.
- **Highway Buildings** – Frank Root reported that Rick Armstrong is working on a bid for overhead doors for the new building. LED lighting has been discussed for the new building and being worked on by Dick Bassler. Mr. Holcomb said the three or four options for the old building that have been discussed over the years need to be revisited to determine the best option and then decisions need to be made on how to move forward.
- **Town Engineer** – Different thoughts have been communicated to date regarding the search for a Town Engineer replacement, including advertising the opening of the position, contracting a large firm or shared services with other municipalities.
- **Potter Hill Road** – Frank Root reported there is a house on Potter Hill Road that has been abandoned for two years. It is the second house past Jenks Road and has tarps on the roof, and he wanted to make the Board aware of it. Mr. Husar said he told John Broughton and Building Inspector Matt Banks that they may want to mention the new tarp law in the Newsletter.
- **262 Vincent Hill Road** – Mr. Holcomb said Matt Banks told Wilfred Quinones what the Board's discussion was from last week and suggested he attend tonight's meeting. Mr. Hamlin suggested Wilfred attend the March 30<sup>th</sup> Work Session and if he does not show up a notice will be sent to him that he has 60 days to demolish the structure or the Town will demolish it and add it to his taxes. Mr. Holcomb said Wilfred told Matt he would like to have until the end of the Summer, and Mr. Holcomb suggested he be given until Labor Day which would still give the Town enough time to demolish it if it became necessary. Mr. Hamlin said to have Matt contact him to have him attend the March 30<sup>th</sup> Work Session.
- **Fee Schedule Changes** – Mr. Husar suggested the fee schedule changes be finalized at the next Work Session so that a Public Hearing can be scheduled.

### **NEW BUSINESS**

- **Temporary Storage Structure** – Mr. Hamlin stated there should be a timeframe associated with placing temporary storage structures on private properties as to protect the neighbors. Mr. Holcomb suggested Matt Banks set a timeframe, manage it and then get John Broughton involved if it becomes an issue. Mr. Husar suggested requiring a permit at no charge. Atty. Millus said he will research it and draft a local law for discussion.
- **Communication Tower and Highway Department** – Frank Root asked whether there would be any room on the new communication tower to house communication apparatus for the Town highway trucks. Jerry Marinich said it would not be an issue. Frank then made contact with Mr. Rogers from Broome County Emergency Services who said there was a five year plan in process called a trunk system. It involves existing towers throughout Broome County as well as the proposed new tower. He told Frank there will be spots offered for those that need them and suggested the Town consider

waiting until the trunk system is in place rather than move forward with securing a spot on the pending communication tower. The purchase of radios and small antennae for the highway garage will be the only purchases needed for the trunk system. Mr. Rogers suggested Frank send a letter to Jerry requesting the Town be a part of that system.

- **Newspaper Article Deadline: March 11** – All Town Departments have been given a deadline of March 11<sup>th</sup> to submit their Newsletter articles.
- **Library** – Mr. Holcomb highlighted some annual statistics he received from the Fenton Free Library. The Library has been attempting to expand to create more of a Community Center. The Adult Program Sessions sponsored by the Library grew from 19 sessions in 2014 to 64 sessions in 2015. Total programs grew from 129 in 2014 to 204 in 2015. Total attendance grew from 3,300 in 2014 to 5,300 in 2015. Early literacy programs attendance went from 1,545 in 2014 to 4,887 in 2015.
- **Water Department Truck** – Mr. Pray said an order was placed for a new truck for the Water Department.
- **Tax Cap Checks** – Mr. Husar said he has been getting a lot of inquiries as to when the Tax Cap checks will be arriving. Melodie Bowersox said there is a New York State contact phone number for inquiries in the Town Clerk's Office.

At 8:27 pm, **Mr. Pray made a motion to adjourn the meeting**, seconded by Mr. Holcomb.  
**Motion carried.**

Melodie A. Bowersox, Town Clerk/sf