

VOTE: Ayes 4 Hamlin, Holcomb, Husar, Pray
Nays 0

262 Vincent Hill Road – Building Inspector Matt Banks contacted property owner Wilfred Quinones before he went to training and told him that the Town Board had suggested at the March 2nd, 2016 Town Board Meeting that Wilfred should attend the next meeting (tonight's meeting), which he did not attend, and that if he did not show up a notice would be sent to him that he had 60 days to demolish the structure or the Town would demolish it and add it to his taxes. Mr. Husar suggested that a certified letter be sent to him stating that a decision would be made at the meeting next week; if he does not attend the meeting, he does not get any input regarding the matter. Mr. Hamlin asked Sue to assist Matt with the certified letter.

13 and 15 Canal Street – The owners of 13 and 15 Canal Street attended tonight's meeting. Ms. Zachar said that there is a parking issue with the Post Office Employees. They are parking in front of her house and keep getting closer and closer to her house so that she no longer has a front yard. Ms. Zachar has talked to the Postmaster, Vaughn, and he said that it is a street and they can park there. Often she cannot get into her driveway because it is blocked or a car is parked in her driveway. Ms. Zachar spoke to Building Inspector Matt Banks, Highway Superintendent Frank Root, and Town Engineer Dick Bassler regarding the issue and the suggestion was made to put up signs that say "No Parking." There was a discussion about the area that should be covered under the "No Parking" zone and possibly placing restricted hours on the signs. Dick will provide Frank with a map of the street then get back to the Town Board next week with a solution. The Town Code would need to be updated and a Public Hearing would need to be held to incorporate the zoning change.

Roof Bids/Rick Armstrong – Assistant Town Engineer Rick Armstrong has the Roof Bids for the Town Hall roof put together and Atty. Millus will finalize them tomorrow. Rick located fifteen contractors in the area that work with either or both of the systems listed in the Bids and that will be made aware of the Bids via fax once the Bids are advertised in the newspaper. Atty. Millus will send the notice to the newspaper tomorrow with the pre-bid date of April 12th and the final receiving date of the bids of April 19th.

4/6/16 – Meet & Greet with Cindy O'Brien @ 6:30 – Cindy O'Brien, Broome County Legislator for District 10, will be attending the Town Board Meeting on April 6th, 2016, for a time of "Meet & Greet" with Town of Fenton residents. She represents residents in the Hillcrest area and in the Town of Chenango. Cindy sent postcards out to the residents informing them of her attendance at the meeting.

Town Engineer (Alex Urda, Ted Lauve) – After working for the Town ten years, Dick is planning to retire. Keystone was going to send Mr. Hamlin information regarding a Town Engineer for Dick's replacement but he has not received anything from them yet. Mr. Husar would like to advertise the position but a job description is needed from Dick. Mr. Holcomb

suggested looking into shared services with other towns, particularly those who may not have a Town Engineer, or the County. Dick said that most of the engineer work requires certification and reporting to DEC, BC Health Department, and Water and Sewer Districts. There is a possibility someone could be trained locally (maybe someone from the Water Department) to assist the Town Engineer. Alex Urda currently works part time for the Town of Chenango; Dick was not sure if he would be available to take on more work. Ted Lauve is very thorough and competent in his work. The Town Board would like Dick to contact Ted to see if he is interested in the position.

Proposed Zoning Changes – The Planning Board made a recommendation to the Town Board to adjust the properties in the area of the West Service Road from Agricultural Residential to Limited Industrial. Atty. Millus said he is working on this.

Clean-Up Days – Frank said that the Clean-Up Days are all set. He has the insurance and vendors in place. The DLA in Hillcrest will be used for the drop off site for Hillcrest residents. Frank spoke with Sheriff Harder and they agreed that the gates will not be locked, just pulled shut. Frank will be on vacation April 22nd – May 16th so Assistant Highway Superintendent Randy Ritter will be in charge.

Security System @ Highway Garage – Frank said Greg Starley did a great job installing the security system at the Highway Garage. It was just what the Department needed.

NYMIR Visit – NYMIR came today and did an appraisal of the Town Hall. NYMIR is appraising all of the Town of Fenton facilities to see if our insurance values match what they should be.

Hillcrest Civic Association Meeting – Mr. Hamlin has a meeting with the Hillcrest Civic Association in the Senator's Office on April 19th, 2016, at 3 PM, to discuss a \$100,000 grant. The Civic would like to use \$50,000 for the Hillcrest Park. The Town may be able to use the other \$50,000 but there is a 70/30 split that Mr. Hamlin needs to find out more information about. Possible Town projects mentioned if the Town were to obtain grant money were the Highway garage and the pump house for the Water Department. Mr. Hamlin would like some numbers in place prior to the meeting. Rick said they are working on numbers for the Highway garage doors and LED lighting.

THOMA Grant – The conference call to discuss the declined application is scheduled for tomorrow morning.

Updated Fine Schedule – Mr. Husar explained to those in attendance that the Town Board decided to update the Town's Fine Schedule because the fees, costs, and fines have been on the books for a long time and needed to reflect more realistic prices. The Town Board discussed the Fine Schedule in detail again. They also agreed to ask CAC Chairman André LaClair to review the wetland section to see if it needs to be updated. Atty. Millus will take the

changes/additions that were discussed and email them to the Town Board members to review again at the next Work Session.

Dirt Bike/Motor Cross Trail – Matt asked if the Town Board would allow for a Dirt Bike or Motor Cross Trail to be put in the Town; the reply was 'no.'

347 West Service Road – Daren Scherer turned in a proposal to Dick Bassler for a small race car track down on the river flat (off of West Service Road) like the one on Route 12A in Chenango Bridge. He also has a development plan for the building, which is the old Dairy Bar.

120' Pole on Route 7B – Dick also received a proposal for the installation of a 120' pole on Route 7B across from Jake Lord's Welding. Dick sent the applicant a copy of the Town's telecommunications ordinance. He also sent the information to the DOT because the applicant proposed to put the pole on the highway's right of way. Dick said the pole is used for backhaul for the telecommunications system. In order to install it, a highway work permit would be needed and a leasing arrangement with DOT would be needed. Atty. Millus said that even though it would be on the State's right of way, it would still be considered part of the Town's telecommunications system.

At 7:36 pm, **Mr. Pray made a motion to go into Executive Session to discuss a personnel matter**, seconded by Mr. Husar. **Motion carried.**

Melodie A. Bowersox, Town Clerk